

# MARVELLA METROPOLITAN DISTRICT

## SPECIAL BOARD MEETING AGENDA

<u>Board of Directors</u>	<u>Position</u>	<u>Term Expiration</u>
Tahlia Sayers	President	May 2022
Craig Corliss	Secretary	May 2020
Ian Roth	Treasurer	May 2022/2020
Michael Kark	Asst. Secretary	May 2020
Dennis Squitieri	Asst. Secretary	May 2022/2020

DATE: November 8, 2019  
TIME: 12:00 p.m.  
PLACE: CliftonLarsonAllen, LLP  
8390 E. Crescent Pkwy, Suite 300  
Greenwood Village, CO 80111

### I. ADMINISTRATIVE MATTERS

- A. Present Disclosures of Potential Conflicts of Interest

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- B. Approve Agenda; Confirm Location of Meeting and Posting of Meeting Notices

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- C. Review and Consider Approval of August 26, 2019 Special Meeting Minutes and the October 21, 2019 Work Session Minutes (enclosed)

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### II. PUBLIC COMMENT

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### III. FINANCIAL MATTERS

- A. Review and Ratify Approval of the Payment of Claims (to be distributed)

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- B. Review and Accept September 30, 2019 Unaudited Financial Statements (enclosed)

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- C. Conduct Public Hearing on Amending 2019 Budget and Consider Adoption of Resolution No. 2019-11-\_\_ to Amend 2019 Budget (if necessary)

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- D. Conduct Public Hearing to Consider Adoption of 2020 Budget, Appropriate Expenditures and Certify Mill Levies; Consider Adoption of Resolution No. 2019-11-\_\_ to Adopt 2020 Budget and Appropriate Sums of Money and Resolution No. 2019-11-\_\_ to Set Mill Levies (enclosed)
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- E. Consider Authorizing the District Accountant to Prepare and Sign the DLG 70 Mill Levy Certification form for Certification to the Board of County Commissioners and other interested parties
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- F. Consider Adoption of Resolution No. 2019-11-\_\_ Authorizing Adjustment of District Mill Levy in Accordance with the Colorado Constitution, Article X, Section 3 (to be distributed)
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#### IV. MANAGER'S ITEMS

- A. Discuss Business to be Conducted in 2020 and Schedule Regular Meeting Dates and Consider Adoption of Resolution No. 2019-11-\_\_ Establishing Regular Meeting Dates, Time, and Location, Establishing District Website and Designating Posting Location for 24-Hour Notices (enclosed)
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- B. Discuss Designated Election Official ("DEO") Services and Consider the Engagement of \_\_\_\_\_ for DEO Services (to be distributed)
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- C. Review and Consider Adoption of Resolution No. 2019-11-\_\_ Calling May 5, 2020 Election for Directors, appointing DEO and authorizing the DEO to perform all tasks required for the conduct of a mail ballot election. Self-Nomination Forms are due by February 28, 2020 (enclosed). Discuss the need for ballot issues and/or questions
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- D. Discuss Renewal of District Insurance, Insurance Schedules, and Renewal of Special District Association membership
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- E. Discuss Transparency Notice for 2020 and Mode to Eligible Electors (post on SDA website)
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F. Ratify Approval of Change Order No. 1 to Service Agreement for Landscape Maintenance Services with Arrowhead Landscape Services, Inc. in the amount of \$3,700 for Mulch Repair (enclosed)

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G. Review and Consider Approval of Change Order No. 2 to Service Agreement for Landscape Maintenance & Snow Removal Services between the District Arrowhead Landscape Services to increase Landscape Maintenance Service for Fiscal Year 2020 & Extend Term (enclosed)

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H. Review and Consider Approval of Change Order No. 1 to Service Agreement for Pool Management Services between the District and Perfect Pool for change in Scope of Services, Increase in Cost for Service and to Extend Term (to be distributed)

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I. Review and Consider Approval of Task Order No. 2 under Service Agreement with Independent District Engineering Service, Inc. in the amount of \$18,000 (enclosed)

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V. LEGAL MATTERS

A. Discuss Status of Acceptance of Tracts F, J, K, M, N, P and V from CCC Holdings, LLC by the District for Ownership and Landscaping Maintenance

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B. Review and Consider Approval of Encroachment Sublicense Agreements (to be distributed)

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C. Discuss Update on McGeady Becher P.C. District Records Retention.

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VI. COVENANTS

A. Covenant Enforcement Update/Report from Covenant Enforcement Committee

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VII. CAPITAL IMPROVEMENTS

A. Report on Status of Development

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B. Other

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VIII. OTHER BUSINESS

A. Confirm Quorum - Next Regular Meeting Scheduled for TBD

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IX. ADJOURNMENT

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**There are no more meetings schedule for 2019.**